

Grant Writing Support for Community Groups.

November 2024



The Northern Grampians Shire Council's Grants Programs provide communities, businesses, and local groups with the opportunity to work collaboratively with the council to undertake projects that uplift our community's economic wellbeing and quality of life.

Why access the Grant Writing Support

Grant writing is a skill that gets better with practice, and having the right support can make all the difference in getting your project funded.

Accessing Grant Support gives you the chance to work closely with an experienced grant writer who will listen to your needs and help shape your proposal to match your goals. With this personalised help, you'll be better equipped to create a strong application and increase your chances of securing the funding your project deserves.

What support is available?

A nominated grant writer can:

- Write a grant for your groups based on the information you provide.
- Review draft grant applications.
- Provide practical grant writing tips and advice.
- Gather supporting information.
- Support you through the grant writing process.



Who can access the grant writing support?

Community groups/organisations can access the grant writing service if:

- They are an incorporated not-for-profit group/organisation, with no paid staff, that operates within and provides support, services, or programs to the Northern Grampians Shire.
- Are applying for a grant of \$5,000 or more **from sources other than the council.**
- Can provide evidence that the project requiring funding will benefit residents in the Northern Grampians Shire.

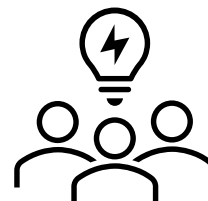
How to apply?

1. Contact the Community Development Team at council to make sure your group and project idea are eligible for the Grant Writing Support Service.
2. Complete the Expression of Interest form on Smarty Grants.

Information needed to complete the Expression of Interest form.

To access the grant writing service, you need to provide the following information:

- group/organisational details
- key contact details
- a short description of the project
- the grant you want to apply for, and the funding provider details
- contact information and the hourly rate of your preferred grant writer if you have one.
- A project plan summary 'plan on a page' that includes:
 - project title
 - project aim
 - project benefits
 - project deliverables
 - target audience (who is the project for).
 - timeline
 - key milestones
 - resources needed (financial, human and material)
 - stakeholders involved
 - ways to measure success.



How we assess your Grant Writing Support Expression of Interest

Expressions of interests for the grant writing support service will be assessed according to the following criteria:

1. The level of benefit to Northern Grampians Shire residents.
2. Likelihood of the external funding application being successful (i.e. the degree to which the proposal aligns with external funding program).
3. How achievable project deliverables are.
4. How realistic the proposed project costs and timeline are.

Requirements if you are successful in accessing the grant writing support

What you need to provide the grant writer will depend on the level of support you require.

Helpful information to assist the grant writer in understanding who they are writing the grant for can include:

- a strategic plan or information outlining the groups mission, vision and goals of the group
- details about the group, such as the structure of the group, how many members and group values
- past successful projects
- the project plan 'plan on a page.'

If the grant writer is completing the writing of the grant on behalf of your group, you will need to provide:

- the groups Incorporated Body registration number
- ABN
- banking details (depend on the grant you are applying for)
- a budget which includes all incoming funding and expenditure for the project.

Referenced Council Plans/Strategy

Funding Policy 2024

Economic Development Strategy 2021-31

Municipal Public Health and Wellbeing Plan 2021-25